



# STATE HOUSING COMPANY LIMITED

RING ROAD WEST, ADJACENT STC YARD

P. O. BOX 2753, ACCRA GHANA TEL: 0302-221422/ 050 308 3393

EMAIL: [info@statehousing.gov.gh](mailto:info@statehousing.gov.gh) WEBSITE: [www.statehousing.gov.gh](http://www.statehousing.gov.gh)

## APPLICATION FORM FOR PURCHASE OF HOME

NAME.....

ADDRESS.....

PHONE..... OFFICE.....

E-MAIL..... NATIONALITY.....

ID TYPE..... ID NO.....

NEXT OF KIN (NAME, ADDRESS, CONTACT NO.).....

.....

LOCATION OF HOUSE.....

HOUSE TYPE: DETACHED ☐ SEMI-DETACHED ☐ APARTMENT ☐

NUMBER OF ROOMS..... PROVISIONAL SELLING PRICE.....

INITIAL DEPOSIT.....MODE OF PAYMENT.....

MORTGAGE (PLEASE SPECIFY THE COMPANY).....

MARKETING STAFF.....PHONE NUMBER.....

SALES AGENT.....

THIS APPLICATION FORM SHOULD BE ACCOMPANIED WITH TWO (2) PASSPORT SIZE  
PHOTOGRAPH OF THE APPLICANT AND A NON – REFUNDABLE FEE OF GHC 1000.00.

PLEASE SEE AND READ CONDITIONS OVERLEAF BEFORE SIGNING:

## CONDITIONS

- a. The price list and description of houses are intended for information only and are not to be regarded as forming part or the basis of any future contract. The actual purchase price of a house shall be the prevailing price at the time when the house is completed.
- b. The prices of the houses shall not be increased within three calendar months of payment of the requisite deposit and that full payment is made within the period.
- c. S.H.C. shall commit itself to start constructing a house, when and only when, at least a deposit of 50% of the proposed selling price have been paid by the Applicant/depositor.
- d. Payment of requisite deposits constitutes an offer by the applicant to be considered for an allocation of house only and not an acceptance by the Company to allocate a house at any particular stage, phase or site to the Applicant/depositor.
- e. Such deposit shall not carry interest and the same shall be refunded to the Depositor upon demand made not more than three months from the date of such demand and where the deposit paid is less than the requisite deposit = i.e 50% of house price.
- f. Should the depositor/applicant demand a refund of deposit, State Housing Company shall be at liberty to deduct 1% from the deposit towards administrative and other charges in the following case:
  - i. Where the deposit paid is at least 50% of the house price or
  - ii. Where the depositor requires a refund before the three months stated in (e) above have elapsed.
- g. The company reserves the right to increase the level of requisite deposit at any time and in the event of such increase applicants may choose to make up their deposit to qualify under new terms, or withdraw their deposits under the existing conditions stated above.
- h. Upon full payment of the price of a house a contract shall be executed between S.H.C. and the Applicant specifying the house to be allocated.

**ALL APPLICATIONS SHOULD BE ADDRESSED TO:**

**THE MANAGING DIRECTOR  
STATE HOUSING COMPANY LTD.  
P. O. BOX 2753, ACCRA.**

**I HEREBY CERTIFY THAT THE INFORMATION GIVEN HEREIN ARE TRUE AND CORRECT AND I AGREE TO THE CONDITIONS STATED ABOVE.**

.....  
**APPLICANT'S SIGNATURE/MARK**

(After the foregoing had been read over interpreted and explained to the within-named applicant in the ..... language by ..... and he/she appeared perfectly well to understand the same before appending/affixing his/her signature/mark here to).

**DATE:** .....